

**Craft Farms Property Owners Association
Architectural Review Modification Committee**

Improvement / Modification To Property - Request Form

Date of Submission _____

Owner's Name _____ Telephone # _____ E-Mail _____

Address _____ Village _____ Lot Number _____

Village Representative's Name _____

Name of Company / Person Doing Improvement _____ Business Lic# _____

Type of Improvement _____

Proposed Start Date: _____ Expected End Date: _____

Is there a change of this improvement from original property / house design? (Yes / No) If yes, please explain:

Does the improvement conform to the harmony of exterior design and neighboring sites? (Yes / No)

Is the request based on your village's approved colors, materials and landscape plantings (Yes / No) If no, please explain:

Required Information List Completed & Attached to this Request _____

(Please attach documents, ie drawings, contracts, estimates, etc for ARMC review)

The undersigned agree to comply with all restrictions and covenants and be liable for any damage to Craft Farms Property Owners property and other properties. The undersigned agree to complete the improvement according to the plans submitted and signed. Any exceptions to the plans or above information must be submitted to the Craft Farms Owners Association ARM Committee.

Deposit Statement - A \$2,000.00 Compliance deposit will be required for new construction and for major modifications. If the proposed construction is in substantial compliance when completed (and a Certificate of Occupancy is issued, if applicable), the deposit will be returned.

Please Note: The ARMC may take up to 45 days to make a final determination on your request.

Signature of Property Owner / Date

Signature of Contractor / Date